



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting, held on Wednesday 15th November 2023 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair) S Tilbey, N Steer, C Myers, G Worden, J Phipps, K Boundy K Jones, J Payne, R Savage, one member of the public & S Rosser (Clerk).
2.	No apologies for absence were received.
3.	Public Participation: One member of public was present. This was to talk about the members planning application. Three minutes were given for application P4.
4.	Disclosures: In relation to planning the following disclosures were made – P1 – Cllrs. Phipps & Payne. P2 – Cllrs. Tilbey & Hobbs. P3 - Cllrs. Tilbey & Savage. P4 – Cllrs. Jones & Tilbey. P5 – Cllr. Payne.
5.	Dispensations: <i>None were received.</i>
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 18 th October 2023 were approved and signed. The minutes of the Planning meeting held on 4 th October 2023 were signed from last month.
7.	Matters arising from the minutes and updates – for information only – none.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. Health & Adult Social Care Overview & Scrutiny Committee meeting had been attended. There is currently a £20M overspend, this is mainly due to home to school costs/ housing benefits and costs of children in care. Steps are being taken to reduce ambulance waiting times; a winter plan is being worked on, and will be published by the end of this month. Specialist cars are available for particular instances such as falls etc to help ease the stress on the ambulance service. There is an increase in staff in the Cornwall NHS of 34%. The UK average increase is 18%. This is mainly in filling vacant positions and trying to reduce the reliance on agency staffing. They are working with colleges to provide apprenticeships and are trying to deal with things like diabetes and respiratory issues within the community. There is a plan to provide satellite centres rather than making patients travel as far. Meetings due to be attended are: Childrens Overview Committee on 22 nd November and Devon & Cornwall Police & Crime Commissioner Panel on 24 th November.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> a) Parish hedges & highways; <i>the hedges at Chapel levels have been addressed by Cornwall Council – the water tabling is still to take place. The Council wish for the Clerk to formally thank Oliver Jones for addressing the work. Clarification was sought on the landowner being billed for this work. C.Cllr. Tilbey assured the Council that this would be the case.</i> b) To note completed tree log and tree surgeon inspection cost; <i>Bruce MacFarlane has confirmed that summer 2024 will be the best time to check the trees. The cost will be £200 (no vat). The completed tree log was checked and signed by the Clerk – no issues noted.</i> c) To note completed playpark log; <i>damage reported during Storm Debbie to the shelter, PSJ was asked to look at this and rectify as emergency works. The playpark log was checked and signed by the Clerk – no issues other than noted above.</i> d) To note completed overall grounds log; This was checked and signed by the Clerk – no issues noted. <i>The Public Toilets were also brought up – it has been suggested that they could do with a spruce up. A notice is to be included in Hamlets to ask for any interested parties to come forward.</i> e) To note completed outdoor fitness equipment log; This was checked and signed by the Clerk – no issues to note. <i>A request has been made to the Parish Council to install a security light towards the outdoor fitness equipment. This will be brought up at the January H & WB Meeting. A good level of usage of the equipment is being seen.</i> f) Noticeboards; <i>the noticeboard refurbishments have not happened as yet. The Clerk noticed that the back of the Shop noticeboard had rotted away. PSJ Garden Services was asked to do an emergency repair. The repair regime needs to be revisited.</i> g) Netball/basketball hoop removal; <i>this was reported to the Clerk. It was addressed by PSJ as emergency work.</i> h) Agree expenditure for the Parish Christmas Tree. <i>Last year a figure of £90 was agreed, it was thought that the same figure would suffice this year. Cllr. Savage is to be reimbursed. The lights for the tree need replacing, an anticipated figure is that both the tree and lights will cost approximately £200.</i>
10.	Health & Well Being Project Update: <ul style="list-style-type: none"> • Planning permission was re-submitted as agreed. The planning letter came back to say that there were 7 different items that need addressing. Some of these are additional since the first application was submitted at the beginning

	<p>of the year. CC have also asked for more money (£234) as a new section of land has been included – despite the fact that it is a smaller area overall. CC have also said that we were overcharged the first time and that they will reimburse £351. The items are being addressed and they request that they are returned by Friday.</p> <ul style="list-style-type: none"> • Some costs have also been received more locally for the court. These seem to be much better than the first company from Bristol. We have also had a quote for preparing the base of the skate area locally and a new quote from two companies for skating equipment. We'd be looking at ball park figure now of £150k + VAT which is approximately a £100k improvement. • Date arranged for photo for publicity of the new facilities – Saturday 18th November at 2pm. This is to fulfil the requirements of the grant monies that have already been received for the Fitness equipment and the Tommy Tractor. All were encouraged to attend.
11.	<p>Funding requests: The following were reviewed and agreed.</p> <ul style="list-style-type: none"> • Morwenstow Parish Church - £250 • Woodford Methodist Church - £125 • Morwenstow Methodist Church - £125 • Morwenstow Community Centre – Senior Citizens Lunch - £250 • Cornwall Air Ambulance - £250 • Proceeds of Jubilee Mugs - £147 – this donation was deferred to include any proceeds of Coronation Mugs. <p>C.Cllr. Tilbey also highlighted his Community Chest Fund. Grant requests are welcome – this is an online process. £3,000 is available.</p>
12.	<p>Hamlets review: Uptake of the paper copies. <i>Cllr. Boundy noted that there are more copies of the paper version being collected now. He felt that Parishioners appreciate a paper copy. There wasn't quite enough money budgeted for this in this current year as there have often been 12 pages as opposed to the budgeted 8 pages. The Editor will remove general advertising from some contributors. Only upcoming events should be included to save costs. Review again in 6 months – May 2024.</i></p>
13.	<p>Appointments of internal auditor and play park inspector for 2024. The Clerk sought prices for both of the above.</p> <ul style="list-style-type: none"> • RoSPA would cost £188 + Vat to inspect all items – this has risen due to the new equipment. • South West Playground Safety Inspections would be £230 + Vat. <p>Resolved to continue with RoSPA. Clerk to ascertain cost of an accompanied visit as was discussed prior.</p> <p>Internal Auditors have been sought from a mix of businesses/existing and retired clerks. The following prices have been received:</p> <ul style="list-style-type: none"> • Rachel Pearson (Account-ant) - £240 • Jaqui Peskett (Aalgaard Renshaw) - £200 + VAT • Linda Coles (current Clerk of St. Maybn) - £180 • Barbara Gouras (Hayle Town Council) - £90 • Susan Joyner (former Morwenstow Clerk) - £100 <p>Resolved to appoint the former Clerk – Mrs Susan Joyner.</p>
14.	<p>Precept: setting of the precept budget for 2024/2025. <i>The Budget had been distributed prior to the meeting to all Councillors. Councillors were asked to look at the figures and make comment if it was felt that any proposals were not sufficient. No changes were made to the budget figures. It was agreed to raise the precept by £500. The Precept application will be for £20,500. This equates to a 1.30% or a 72 pence increase on a Band D house over a year.</i></p>
15.	<p>Support given to the Climate & Ecology bill agreed at the previous meeting – formal motion to be passed. This was shown on screen and formally minuted. Next steps to be taken to publish this, Cllr. Payne to take the lead on this role.</p>
16.	<p>Register of Interests: review due for the five councillors outstanding. <i>These have been emailed prior to Councillors. Forms to be given to those who require changes. Forms to be collected back at the January meeting and sent to Cornwall Council for updating.</i></p>
17.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar. Planning Enforcements and Appeals - Wednesday 22nd November at 6.30pm – 8pm - £30 + VAT Cllr Phipps has enrolled on this. Thursday 23 November, 4.00-5.30, Planning changes: the Cornwall Local Plan and Neighbourhood Plans - FREE. This was forwarded again on Tuesday to all - Cllr. Jones is attending this course.</p>
18.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: Town & Parish Council Newsletter; CAPS meeting date – Monday 11th December in Bude; affordable housing; precept paperwork; neighbourhood planning newsletter; rough sleeper count; planning consultations x 5; positive planning (training date above); CAP highway budget; LMP/SWCP precept offer; playing pitch strategy (Clerk has forwarded this to the football club – Clerk and Alan Hockin to complete together); C. Cllr. Tilbey – road closure & white cross wind farm. * Cornwall ALC: local council award scheme; 2023/24 service pay agreement; access to online learning hub – resolved to register one person - £35 per delegate; expression of interest for requests of internal auditor training; CiLCA 2024 training; info requests & NALC update; T & PC briefing; Martyn's Law briefing + slides; AGM invite. * NALC – Events; Newsletters; CEO Bulletin; job listings, star council awards 2023 & white ribbon day.

- * Quotation for Tree Survey from Bruce Macfarlane.
- * Auditor quotations x 4.
- * Various Emails re Health & Wellbeing Project and quotes
- * Rowen Mackenzie – National Trust – re Duckpool toilets.
- * Peninsula Transport
- * Newsletters and updates from Information Commissioners Office; Volunteer Cornwall; South West Coast Path; Rural Service Network & Funding digest; Ocean Housing Group;
- * Quotation for play equipment inspections x 2.
- * MCC Grant request for Senior Citizens Lunch; Woodford & Morwenstow Methodist Churches.
- * Cornwall AONB Nature recovery
- * Cornwall Air Ambulance & Morwenstow Parish Church grant applications
- * Alan Percy – Street Cleaning
- * Planning System disruption – 5pm Friday 17th Nov – 6pm Saturday 18th Nov
- * C. Cllr. Tilbey – Post office notification of service – Tuesdays 9am – 11am – Grenville Rooms, Kilkhampton.

19. Finances: The accounting spreadsheet had been distributed to Councillors with the Agenda. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Jones & Myers checked and signed the bank statements. Invoices paid were as follows: Aquis – Broadband: £32.00; Mrs S Francis – Duckpool Public Toilets management: £1504.78; Parish Magazine Printing – Hamlets for November: £59.16 & PSJ Garden Services – Playing Field Grass cutting for 2023 -£2187.90, LMP Footpath trimming second cut - £110.00, Emergency repairs - £105.00 (£2402.90).

Notification of the local government services pay agreement was received from NALC. The Clerk salary will rise by £1.00 per hour. This will need to be backdated to April 2023, this has been budgeted into next year. ***It was also resolved for the Clerk to buy a subscription to Avast One internet security - £89.99 for three years.***

Bank reconciliation at 31st October 2023

Balance as at 30/09/2023	- £20,359.20
Plus income (none)	- £ 0
Less expenditure	- £ 3,526.94
Balance as at 31/10/2023	- £16,832.26
Bank statement as at 31/10/2023	- £16,832.26
Less outstanding payments	- £ 404.61
Business reserve balance as at 30/09/2023	- £10,149.49
Total funds held as at 31/10/2023	- £26,577.14

20. Planning:

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 - [PA23/08433](#) | Proposed replacement dwelling | Highlands Shop Morwenstow Bude Cornwall EX23 9PE –

Comments: Morwenstow Parish Council would like to be able to support the application; understanding that with the period of time from the initial implementation of the agricultural tie, to the present day - the situation is different for the applicant. However, we are concerned at the loss of another agriculturally tied property in our rural area. Morwenstow Parish Council respectfully request that the tie remain, and be transferred to the new property.

We feel that the comments of the Headteacher of St. Marks Primary School are important, and should be treated as such.

P2 - [PA23/07124](#) | Single storey side extension to kitchen | Burr ridge Farm Morwenstow Bude Cornwall EX23 9HS

Comments: Morwenstow Parish Council have no objections to the proposal.

P3 - [PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR –

Comments: Morwenstow Parish Council would like to support the application, but observe that there is no access to the extension through the main house. The Parish Council query if this constitutes an annex, and therefore could it affect council tax banding?

P4 - [PA23/08687](#) | Outline application for the erection of a dwelling - all matters reserved | Building And Land At Lower Brownspitt Farm Lower Brownspitt Farm Gooseham Bude Cornwall EX23 9PH –

Comments: Morwenstow Parish Council had the benefit of the applicant being present for the discussion of this application. The Parish Council were reassured that the purpose of this application is to allow the applicants to be able to downsize their property; while remaining in the immediate area, and to enjoy retirement.

The Parish Council would only expect to see an application for one appropriately sized dwelling; at the stage of detailed planning, if outline is granted.

The shared access is felt to be in keeping with the street scene perspective, with the retention of the hedges.

Morwenstow Parish Council wish to bring to the Planning Officers' attention that pre-application advice was sought prior, but is not indicated on the application form.

P5 - [PA23/08701](#) | Reserved Matters application for a new dwelling (details following outline consent PA20/07104 (Appeal Ref APP/D0840/W/21/3273620) dated 07/09/2021 without compliance with condition 1 of decision PA22/08914 dated 02.12.2022. | Lowena Woodford Bude Cornwall EX23 9JD –

Comments: Morwenstow Parish Council have no objections to the proposal.

P6 - [PA23/08906](#) | Demolition of existing lean to greenhouse and existing dilapidated outbuilding and construction of new garage | Sunnyside Gooseham Morwenstow Bude Cornwall EX23 9PG –

Comments: Morwenstow Parish Council have no objection to the proposal.

P7 **No further applications were discussed.**

For information only:

- **Awaiting decision:**
None.

- **Cornwall Council Decision Approved/Withdrawn/Refused:**

[PA23/07039](#) | Proposed extensions | Ciseley Woodford Bude Cornwall EX23 9JD - **APPROVED**

[PA23/08119](#) | Application for Non-Material Amendment to PA21/03597 for a Proposed replacement dwelling and associated landscaping and external renovation works to curtilage structure (Former Laundry), namely 1) Extended roof terrace and associated privacy screen to east wing omitted; 2) Eastern wing reduced in length by approximately 600mm in conjunction with reviewed internal floor layout including revised curvature of north-eastern corner to match south-western corner of western wing; 3. Northern single storey carport wing adjusted and layout reconfigured (including omission of extent of habitable accommodation); 4. Minor adjustments to fenestration of north elevation of eastern wing in conjunction with 1. / 2. / 3. above. | White Oak Farm Morwenstow Bude Cornwall EX23 9JL - **APPROVED**

[PA23/05690](#) – Certificate of lawfulness for the existing use to confirm the lawful use of land as residential curtilage from 1984 – 2009. Land between Foxhaven and Meadow View Eastcott Bude Cornwall - **REFUSED**

[PA23/05202](#) | The erection of an agricultural storage shed | Land At Shop Bude EX23 9SQ – **REFUSED**.

[PA23/05306](#) | Proposed residential development of 4 new dwellings (development to be phased for the purposes of CIL) | Land West Of Woodridge Wooley Morwenstow Bude Cornwall EX23 9PW – **WITHDRAWN**.

- **Pre-Application Enquiries:**

PA23/01272/PREAPP | Pre-application advice for up to four detached dwelling houses along with access road and parking. | Land West of Woodridge Morwenstow Bude Cornwall EX23 9PW -**AWAITING ADVICE**.

21. Date of next monthly meeting – Wednesday 17th January 2024.

With there being no further business – the Chairman closed the meeting at 9:42pm.